

Dallas Chapter Meeting Minutes  
Nov 14, 2017

- Call to Order President, Margaret, called the meeting to order at 6:04 pm. Baylor CNER (Center for Education and Research)
- 2017-2018 Officers President: Margaret Hubbard  
President Elect: (1 year term) Joslin Swanfeldt  
Vice President: (2 year term) Karen Hammett  
Secretary: (2 year term) Gennifer Morrow  
Treasurer: (2 year term) Terri Goodman  
Board of Directors: David Robertson, Mary Anderson, Susie Sharrock, Susan, Cathy McClellan,  
Nominating Comm: Geneva Henry, Karla Myers, Melissa Stephens  
Past Pres: Cavelle Frederick
- Vistors Guest speakers after meeting CEU with Stryker  
Guest 3 students and 1CST for CEU presentation
- Old Business Meetings/CEU Hurricane Harvey Donation directly to Houston AORN totaling:  
  
On 9/9 Dallas AORN Survey for meeting with webinar: 24 yes 13 no  
Would require someone to record and broadcast meeting  
Questions on how expensive, Melissa S. RN to find AORN release on expense of different programs offered.  
Technology issues to explore – Joslin to research new options and bring to Jan Meeting.  
Margaret to ask IT to check capacity for Go To Meeting and desktop capacity for mic.
- Treasurer Report See report -
- New Business
1. Bylaws – on website with changes proposed posted on website, will be posted for minimum of 15 days then chapter members can vote to accept the changes. – Were posted Nov 14<sup>th</sup> and will be posted for 15 days  
Approved changes posted to
  2. Committees Education (Terri), Communication/Telecom – (Terri) Joslin, Membership/ Hospitality - (Mary Anderson) & Cathy McClellan,  
Bylaws/policy – membership to vote on changes and committee complete
  3. Expo March 24-28 Chapter is slated for 10 delegates, Reg is \$595, delegate requirements are on website \*Note time requirements

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- 4. Community service: Donate to NTfood bank Through Nov.  
Dec Adopt a family, Lisa Evans planning

Dates to Note

Ignite your passion and embrace action!  
2017-18 meeting dates Baylor Dallas Edu building.

***The Christmas party confirmed at Texas Scottish Rite December 5<sup>th</sup>, 2017 at 6pm in the Woodlawn Room.*** The three options for donations at the Christmas party are: 1) a gift card from Walmart or Target for the adopted Tx Scottish Rite Family, 2) a Toy for a Tot (in lieu of a member white elephant gift exchange, the chapter elected to have members bring new, unwrapped gifts to donate to Toys for Tots), or 3) a monetary donation to help a member with some costly health needs. *Chapter members can contribute to any or all of the charitable options at the Christmas party.* There will also be the traditional potluck – one can sign up for this on the Dallas AORN website!

Joslin motion to bring Toys for tots gifts. Seconded by Jennifer Duncan

New Points of Interest  
Members and Meeting Venue

Other meeting dates for the AORN Dallas Chapter are: 1/9/18, 3/6/18, Expo 3/24-3/28, the last chapter meeting is on 5/1/18

Fund Raising: Mock Trial Committee Karen, Melissa, Clara Moses, Cathy McClellan

On 9/9 Dallas AORN wants to you to vote on meeting options. Survey online.

Mary Anderson - Legislative introduction – chapter needs to schedule to meet our legislator

Hospital Captains

Captains to advertise and gain interest and members  
THR – Sandy Minchew  
Baylor – Margaret Hubbard  
VA – Cathy McClellan  
Scottish Rite – Lisa Evans

Committee Participation

- 4 Standing committees. See committee chairs to help.
  1. Education (Terri), 2. Communication/Telecom (Terri), 3. Membership/Hospitality (Mary Anderson) 4. Bylaws/policy

Chapter needs participation from more than normal participants, looking for chapter committee participation to get more involved: education, communication, membership, fundraising programs, community service, student nurse outreach , bylaws are in review now.

Community  
Service

- **Scottish Rite Christmas Family December 12/5/17** (see notes earlier)
- **Community outreach – Mary Anderson community coordinator**
- **Ronald McDonald House – Susie** continues to collect pop tabs for CocaCola company Donation of toiletries Items collected tonight for **RMH** to support toiletries needs for families of sick kids while they stay at RMH. Will try to get pictures (action shot of donations) to help document community service.
- **Chapter Excellence- Need Chair/Lead** – Look at current winners at Expo to see format and ideas Houston 1<sup>st</sup> place winner - large chapter of year

**January meeting** : Motion to collect small toiletry items for donations for shelter (motion made by Mary A, seconded by Joslin). Karen volunteered to deliver items to shelter.

**Monetary donations for Rose Gaylor** - Motion to collect money for Rose - Mary A. Seconded by Melissa S. RN - Cathy to give card (see notes earlier)

Adjourn

Motion end meeting Melissa S. and seconded by Karen H.  
Margaret adjourned the business meeting. 0701 adjourn business mtg

Education Provided by Stryker Matthew McDonald -  
***When It Counts: Validating No sponge left behind.***